



IN THE UNITED STATES PATENT AND TRADEMARK OFFICE  
COMMUNICATION TO THE PATENT OFFICE

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APPLICANT: Glenn Petkovsek ATTY. DOCKET NO.: USA-P-99-012  
SERIAL NO.: 09/394,228 GROUP ART UNIT: 3722  
FILING DATE: Sep. 13, 1999 EXAMINER: Not Assigned  
INVENTION: "INTEGRAL SPECIAL SERVICE MAILING ASSEMBLY AND A  
METHOD FOR USING SAME"  
Asst. Commissioner of Patents  
Washington, D.C. 20231

SIR:

In response to the Notice to File Missing Parts of Application, Filing Date Granted, a copy of which is attached hereto, Applicant herewith submits the executed Declaration and Power of Attorney. Also submitted is a check in the amount of \$65.00 for payment of the surcharge as set forth in 37 CFR §1.16(e). If any other fees are due and owing for this application, please charge Deposit Account No. 50-0595. **A duplicate copy of this sheet is enclosed for this purpose.**

Respectfully submitted,

(Reg. No. 35,018)

Brian M. Mattson  
Patents+TMS

A Professional Corporation  
1914 North Milwaukee Avenue  
Chicago, Illinois 60647  
Attorney for Applicant  
Telephone: (773) 772-6009

CERTIFICATE OF MAILING

I hereby certify that this correspondence is being deposited with the United States Postal Service as First Class Mail in an envelope addressed to the Asst. Commissioner for Patents, Washington, D.C. 20231 on October 25, 1999.

(Reg. No. 35,018)

Brian M. Mattson



UNITED STATES DEPARTMENT OF COMMERCE  
Patent and Trademark Office  
Address: COMMISSIONER OF PATENTS AND TRADEMARKS  
Washington, D.C. 20231

APPLICATION NUMBER 09/137,997	FILING/RECEIPT DATE 09/13/99	FIRST NAMED APPLICANT PETKOVSEK	ATTORNEY DOCKET NO./TITLE G P-99-012
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BRIAN M. MATTSO  
PATENTS-TMS  
A PROFESSIONAL CORPORATION  
1914 NORTH MILWAUKEE AVENUE  
CHICAGO IL 60647

NOT ASSIGNED

3722

DATE MAILED: 10/04/99

**NOTICE TO FILE MISSING PARTS OF APPLICATION**  
**Filing Date Granted.**

An Application Number and Filing Date have been assigned to this application. The items indicated below, however, are missing. Applicant is given **TWO MONTHS FROM THE DATE OF THIS NOTICE** within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a). If any of items 1 or 3 through 5 are indicated as missing, the **SURCHARGE** set forth in 37 CFR 1.16(e) of **\$55.00** for a small entity in compliance with 37 CFR 1.27, or **\$130.00** for a non-small entity, must also be timely submitted in reply to this **NOTICE** to avoid abandonment.

If all required items on this form are filed within the period set above, the total amount owed by applicant as a ☒ small entity (statement filed) ☐ non-small entity is \$ 65.00.

☐ 1. The statutory basic filing fee is:  
☐ missing;  
☐ insufficient.  
Applicant must submit \$ \_\_\_\_\_ to complete the basic filing fee and/or file a small entity statement claiming such status (37 CFR 1.27).

☐ 2. The following additional claims fees are due:  
\$ \_\_\_\_\_ for \_\_\_\_\_ total claims over 20.  
\$ \_\_\_\_\_ for \_\_\_\_\_ independent claims over 3.  
\$ \_\_\_\_\_ for multiple dependent claim surcharge.  
Applicant must either submit the additional claim fees or cancel additional claims for which fees are due.

☒ 3. The oath or declaration:  
☐ is missing or unsigned;  
☐ does not cover the newly submitted items.  
An oath or declaration in compliance with 37 CFR 1.63, including residence information and identifying the application by the above Application Number and Filing Date is required.

☐ 4. The signature(s) to the oath or declaration is/are by a person other than inventor or person qualified under 37 CFR 1.42, 1.43 or 1.47.  
A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.

☐ 5. The signature of the following joint inventor(s) is missing from the oath or declaration:

An oath or declaration in compliance with 37 CFR 1.63 listing the names of all inventors and signed by the omitted inventor(s), identifying this application by the above Application Number and Filing Date, is required.

☐ 6. A \$50.00 processing fee is required since your check was returned without payment (37 CFR 1.21(m)).

☐ 7. Your filing receipt was mailed in error because your check was returned without payment.

☐ 8. The application was filed in a language other than English.

Applicant must file a verified English translation of the application, the \$130.00 set forth in 37 CFR 1.17(k), unless previously submitted, and a statement that the translation is accurate (37 CFR 1.52(d)).

☐ 9. OTHER \_\_\_\_\_

Direct the reply and any questions about this notice to "Attention: Box Missing Parts."

**A copy of this notice MUST be returned with the reply.**

Customer Service Center

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